

APPLICATION FOR EMPLOYMENT – INSTRUCTIONAL
Deposit Central School District
Deposit, NY 13754-1397

Title of Position for which you are applying

Please forward copies of the following materials:

- this completed application (Answer all questions. Do not indicate “see attached.” Do not use initials or abbreviations. Write “no” or “none” where applicable)
- placement credentials, including college transcripts and three (3) letters of recommendation
- a copy of your New York State teaching certification(s)

Forward To: Denise Cook – Superintendent
 171 Second Street
 Deposit, NY 13754

I. Personal Information

Last Name: _____ First: _____ Middle Initial: _____

Business or Present Address: _____

Telephone: _____

Permanent Address (if different than present address): _____

Telephone 2: _____

Present Position: _____

Teacher’s Retirement System Member ID# (if applicable): _____

Please list any New York State teaching certifications you hold and identify the status of those certifications.

Certification Area/Title	Type of Certificate		Expiration Date
	Initial <input type="checkbox"/>	Professional <input type="checkbox"/>	
	Permanent <input type="checkbox"/>	Pending <input type="checkbox"/>	
	Initial <input type="checkbox"/>	Professional <input type="checkbox"/>	
	Permanent <input type="checkbox"/>	Pending <input type="checkbox"/>	
	Initial <input type="checkbox"/>	Professional <input type="checkbox"/>	
	Permanent <input type="checkbox"/>	Pending <input type="checkbox"/>	

With what activities might you help?:

Have you ever been convicted of a misdemeanor or felony? Yes No

If yes, please give particulars and disposition of each charge on a separate sheet and attach same.

II. Professional Preparation (For undergraduate and graduate, place in chronological order and include institutions attended even though no degree was earned.)

<u>Undergraduate Institution</u>	<u>Dates</u>	<u>Major/Minor</u>	<u>Degree and Date</u>
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<u>Graduate Institution</u>	<u>Dates</u>	<u>Major/Minor</u>	<u>Degree and Date</u>
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List other educational preparation pertinent to the position(s) for which you are applying (i.e. institutes, seminars or training programs).

List any applicable awards, honors or publications:

III. Employment History

List all teaching experience, including student teaching, in reverse chronological order (most recent first).

<u>School & Location</u>	<u>Title of Position</u>	<u>Years: From/To</u>	<u>Tenure Granted (Y/N)</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please provide brief explanation of reason left last employment:

List **other** pertinent work experience:

<u>Employer</u>	<u>Type of Work</u>	<u>Dates of Employment</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

(4)

IV. References

Please list the names of four (4) individuals having personal knowledge of your professional training, abilities and experience.

<u>Name</u>	<u>Position</u>	<u>Phone</u>	<u>Email</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I have requested my placement file be forwarded from (Name of University):

Signature: _____

Date: _____

The school district does not discriminate in employment or in the education programs or activities which it operates on the basis of sex, race, or disability in violation of Title VII or the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, or Section 504 of the Rehabilitation Act of 1973.

Revised: 1/18/2022